

2020 ESPA Annual Conference Organization / Corporate Group Registration Form

January 10-12, 2020 · Denver, CO

Advanced Registration Cutoff Date: November 8, 2019

IF YOU HAVE QUESTIONS REGARDING YOUR REGISTRATION, PLEASE CONTACT US AT 609-799-3712.

Please note, you may only register as an Organization if you hold an Organization Level Membership with ESPA.

COMPANY NAME:						
STREET ADDRESS (for mailing convention	credentials):					
CITY:				COUNTRY:		
STATE	ZIP/POSTAL CODE.			COUNTRY.		
☐ Hotel	an Operating Budget up to \$5 an Operating Budget of \$10 to Convention C	\$15 Million Center		an Operating Budget of \$5 to \$10 Million an Operating Budget of more than \$15 Million ☐ Industry Supplier		
FIRST ATTENDEE (PRIMARY CONTA	CT) INFORMATION					
NAME (First, Last):			BADGE NAME:	(if different):		
TITLE:			DESIGNATION:			
E-MAIL:						
DAY PHONE:		MOBILE PH	IONE (In case of	f emergency):		
EMERGENCY CONTACT NAME:_	MERGENCY CONTACT NAME: EMERG			ENCY CONTACT PHONE NUMBER:		
Check if this is your 1st ESPA	CONFERENCE: AND/O	R Check if y	ou are a NEW	MEMBER: □		
I have been in the meetings in	dustry: 1-3 years	4-14 years		15+ years □		
To help us with our demograph Baby Boomer (1946-1964)	phics, which generation do y Gen X (1965-19			al (1981-2000) 🗌		
ESPA takes photos and video other venues to promote ESP I agree to use of photos I'm pict	A and/or ESPA meetings.	hich may be Yes □	used in print	materials, on the ESPA website or on		
Are you signing up for ESPA' level or higher. There will be an add Yes \(\sum \) No \(\sum \)				eing offered only for those at Associate Director		
	oles 🗌 It's a S	mall World A		ect 1 if not participating in Leadership Track) ng with International Planners		
	:15AM-12:00PM Three Cond	urrent Breal	kout Tracks (S	Select 1 if not participating in Leadership		
Track) A Better Way to Great ☐	Human Trafficking ☐	Pla	anning Sports	Events through the Eyes of the Team		
Saturday, January 11, 2020 3: Collaborative Partnerships and Collaborating for an Active and MSU School of Hospitality & Be	Sustainability at the Colorado Safe Downtown Environment	Convention C	Center 🗌	limited for each workshop) CBD in the Hospitality Industry ☐ Go the Extra Mile ☐ king with Partners to Tell a Story ☐		
Sunday, January 13, 2019 10: Meeting Ethics: Back to the Bas Planner Communications: BE P	ics 🗌	Co	olor Outside the	t 1 if not participating in Leadership Track) e Lines □		

SECOND ATTENDEE INFORMATION								
NAME (First, Last):	BAD	BADGE NAME: (if different):						
TITLE:	DESI	DESIGNATION:						
E-MAIL:								
DAY PHONE:	MOBILE PHONE	MOBILE PHONE (In case of emergency):						
EMERGENCY CONTACT NAME:	EMERGENCY CO	EMERGENCY CONTACT PHONE NUMBER:						
Check if this is your 1st ESPA CONFERE	NCE: AND/OR Check if you a	re a NEW MEMBER:						
I have been in the meetings industry: 1-3	years 4-14 years	15+ years □						
To help us with our demographics, which Baby Boomer (1946-1964) ☐		Millennial (1981-2000) □						
ESPA takes photos and videos througho other venues to promote ESPA and/or ES I agree to use of photos I'm pictured in for the	SPA meetings.	d in print materials, on the ESPA website or on						
Are you signing up for ESPA's Two-Day Leadership Track? Note: These sessions are being offered only for those at Associate Director level or higher. There will be an additional \$69 fee inclusive of the two-day Leadership Track Yes \[\] No \[\]								
Saturday, January 11, 2020 10:15-11:00AM Three Concurrent Breakout Tracks (Select 1 if not participating in Leadership Track) Meeting Planner Q&A Roundtables								
Saturday, January 11, 2020 11:15AM-12:00PM Three Concurrent Breakout Tracks (Select 1 if not participating in Leadership Track) A Better Way to Great Human Trafficking Planning Sports Events through the Eyes of the Team								
Saturday, January 11, 2020 3:00-5:00PM Six Mobile Workshops (Select 1 – Space is limited for each workshop) Collaborative Partnerships and Sustainability at the Colorado Convention Center CBD in the Hospitality Industry Go the Extra Mile MSU School of Hospitality & Beer 101 Denver Makers: Working with Partners to Tell a Story								
Sunday, January 13, 2019 10:30-11:30AM Meeting Ethics: Back to the Basics Planner Communications: BE PEOPLE SMA	Color (ks (Select 1 if not participating in Leadership Track) Outside the Lines □ s Soar □						
THIRD ATTENDEE INFORMATION								
NAME (First, Last):	BAD	GE NAME: (if different):						
TITLE:	DESI	GNATION:						
E-MAIL:								
DAY PHONE:	MOBILE PHONE	(In case of emergency):						
EMERGENCY CONTACT NAME:	EMERGENCY CO	DNTACT PHONE NUMBER:						
Check if this is your 1st ESPA CONFEREN	NCE: AND/OR Check if you a	re a NEW MEMBER: 🗌						
I have been in the meetings industry: 1-3	years 4-14 years	15+ years □						
To help us with our demographics, which Baby Boomer (1946-1964) ☐	h generation do you fall within? Gen X (1965-1980) □	Millennial (1981-2000) □						
ESPA takes photos and videos througho other venues to promote ESPA and/or ES I agree to use of photos I'm pictured in for the	SPA meetings.	d in print materials, on the ESPA website or on						
Are you signing up for ESPA's Two-Day level or higher. There will be an additional \$69 fee Yes No		sions are being offered only for those at Associate Director ack						
Saturday, January 11, 2020 10:15-11:00A	M Three Concurrent Breakout Tra							
Meeting Planner Q&A Roundtables ☐ Everyone is Welcome: Making your Destina	It's a Small World Aftera	II – Working with International Planners						
Meeting Planner Q&A Roundtables Everyone is Welcome: Making your Destina	It's a Small World Aftera tion Accessible & Inclusive ☐							

Saturday, January 11, 2020 3:00-5:00PM Six Mobile Worksh Collaborative Partnerships and Sustainability at the Colorado C Collaborating for an Active and Safe Downtown Environment MSU School of Hospitality & Beer 101	Convention Center					
Sunday, January 13, 2019 10:30-11:30AM Three Concurren Meeting Ethics: Back to the Basics ☐ Planner Communications: BE PEOPLE SMART and Watch Clie	Color O	utside the Lines 🗌				
FOURTH ATTENDEE INFORMATION						
NAME (First, Last):	BADG	E NAME: (if different):				
TITLE:	DESIG	SNATION:				
E-MAIL:						
DAY PHONE:	MOBILE PHONE	MOBILE PHONE (In case of emergency):				
EMERGENCY CONTACT NAME:	EMERGENCY COI	NTACT PHONE NUMBER:				
Check if this is your 1st ESPA CONFERENCE: AND/OR	Check if you are	e a NEW MEMBER:				
I have been in the meetings industry: 1-3 years ☐	4-14 years	15+ years □				
To help us with our demographics, which generation do your Baby Boomer (1946-1964) Gen X (1965-1964)		Millennial (1981-2000) □				
ESPA takes photos and videos throughout the meeting whother venues to promote ESPA and/or ESPA meetings. I agree to use of photos I'm pictured in for this purpose:	iich may be used	in print materials, on the ESPA website or on No □				
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Saturday, January 11, 2020 11:15AM-12:00PM Three Concu		<u> </u>				
A Better Way to Great Human Trafficking	Planning	g Sports Events through the Eyes of the Team				
Saturday, January 11, 2020 3:00-5:00PM Six Mobile Worksh Collaborative Partnerships and Sustainability at the Colorado C Collaborating for an Active and Safe Downtown Environment MSU School of Hospitality & Beer 101	Convention Center					
Sunday, January 13, 2019 10:30-11:30AM Three Concurrent Breakout Tracks (Select 1 if not participating in Leadership Track) Meeting Ethics: Back to the Basics Color Outside the Lines Planner Communications: BE PEOPLE SMART and Watch Client Relationships Soar						
FIFTH ATTENDEE INFORMATION						
NAME (First, Last):	BADG	E NAME: (if different):				
TITLE:						
E-MAIL:						
DAY PHONE:						
EMERGENCY CONTACT NAME:						
Check if this is your 1st ESPA CONFERENCE: AND/OR						
I have been in the meetings industry: 1-3 years ☐	4-14 years	15+ years □				
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CONFERENCE FEES								
egistration Policies ditional excursions are non-refundable.		All fees are listed in US Dollars	Advanced Registration (Postmarked by 11/8/2019)	Regular (after 11/8/2019)				
Conference registration cancellations received in writing by		Organization Member for 3 people	\$2,025	\$2,355				
December 6, 2019 are eligible for a 50% refund on the ESPA Registration fee only. There are no refunds for cancellations received after this date; this includes cancellations that occur		Organization Member for 4 people	\$2,660	\$3,100				
due to weather or other day-of air travel delays / cancellations		Organization Member for 5 people	\$3,275	\$3,825				
as it is understood that ESPA has already included you in counts for F&B and other arrangements and is therefore is	TOTAL DUE: Include any additional fees in this total							
responsible for all costs related to attendance. If paying by check, please mail form and payment to: ESPA, 191 Clarksville Rd, Princeton Jct, NJ 08550. Please check choice of payment. Payment is required for your								
registration to be processed.								
☐ Open an order for me in the My ESPA Portal to pay online ☐Check		SPECIAL MEAL REQUEST AND/OR SPECIAL NEEDS Check here if you have special meal needs or if you require special assistance to participate fully in the conference.						
							Spe	cify need:
SIGNATURE:								
By signing, I agree to the cancellation policy above.								
	Plea	ase return this form to ESPA Hea	adquarters either	bv:				
	Email: info@espaonline.og							
	Fax: 609-799-7032							
Mail: 191 Clarksville Road								
Princeton Junction, NJ 08550								